

Reimagining Mount Zion Initiative

Planning Liaison Committee

Purpose

The Committee is to assist the Church Council in defining Mount Zion's property project and by developing costed options for Council to bring to the congregation. They will assist the church council in investigation, oversight, guidance and feedback to the Council and the congregation in a manner that reflects the vision and core values of Mount Zion Lutheran Church.

Accountability

The Committee is accountable to Mount Zion's Church Council. The Committee reports to the Council by sharing committee minutes and verbal reports by the Committee Chair during Council meetings.

Membership

Committee members are volunteers appointed by the Church Council for a term that is open-ended. The chair of the Committee is a member of and appointed by the Church council. Generally, the Committee has three to six voting members. Individuals with necessary skill sets can be brought in as required. The President, Treasurer, and Pastors are invited to all Committee meetings.

Scope and Responsibilities

The scope of the Committee will include working with our consultants to investigate the use and condition of Mount Zion's property and develop costed options for the redevelopment of our property for Council to bring to the congregation in conformance with the congregational goals developed in our recent Reimagining Mount Zion process. The committee will:

- **Provide Regular Updates:** Attend meetings at the Council's request to discuss progress, challenges, and next steps.
- **Have a Central Point of Contact:** Designate one person as the main liaison with the contractor to avoid confusion.
- **Communicate Effectively:** Provide written updates for the congregation as necessary
- **Prepare a Written Report** of activities for the Annual Report

Meeting Frequency

The committee should conduct meetings to conduct their work at the call of the Committee chair.

Quorum

A majority of the Committee members constitute a quorum.

Decision Making

The Committee makes decisions by consensus or by majority vote.

Expectations of Committee Members

The members of this Committee are open-minded volunteers who have expressed a desire to support Mount Zion's Reimagining project. They are interested in expanding their knowledge of the planning and building processes. Members are expected to attend and respectfully participate in all members' meetings and the Annual General Meeting.

Committee members also act as ambassadors for Mount Zion. They are invited to network and build connections with individuals, local community groups and organizations within the community.